

# Agenda



Listening Learning Leading

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## A MEETING OF THE

# Audit & Corporate Governance Committee

WILL BE HELD ON TUESDAY 28 SEPTEMBER 2010 AT 6.00PM

COUNCIL CHAMBER, COUNCIL OFFICES, CROWMARSH GIFFORD

Mr P W D Greene (Chairman)

Mrs F Aska

Mr P Cross

Mr P Harrison

Ms E Hodgkin

Mr R Peasgood

Ms A Purse

### Substitutes:

*Ms J Bland*

*Mr D Bretherton*

*Mrs S Cooper*

*Mr T Harbour*

*Mr A Hodgson*

*Mrs J Nimmo-Smith*

*Mr D Turner*

**If you would like a copy of these papers in large print, Braille or audio cassette or have any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.**

## **1. Apologies**

## **2. Declarations of interest**

## **3. Minutes, 29 June 2010**

Purpose: to comment on the accuracy of the minutes of the meeting dated 29 June 2010, and approve them (**minutes attached**).

## **4. Treasury management outturn 2009/10**

Purpose: to consider the treasury management outturn report for 2009/10 and the actual 2009/10 prudential indicators (**report attached**).

## **5. Audit Commission's Annual Governance Report**

Purpose: to consider the Audit Commission's report (**report to follow**).

## **6. Statement of accounts 2009/10 including the Annual Governance Statement**

Purpose: to approve the Statement of Accounts including the Annual Governance Statement (**report to follow**).

## **7. Internal audit activity report quarter 2 2010/11**

Purpose: to summarise the outcomes of recent internal audit activity for the committee to consider. The committee is asked to review the report and the main issues arising, and seek assurance that action has been or will be taken where necessary (**report attached**).

## **8. Internal audit management report quarter 2 2010/11**

Purpose: to report on management issues, summarise the progress of the internal audit team against the 2010/11 audit plan up to 26 August 2010 and to summarise the priorities and planned audit work for the remainder of quarter 3 2010/11 (**report attached**).

## **9. Audit Commission report on the certification of annual claims and returns: update on position**

Purpose: to receive an update on the progress against the action plan (**briefing note attached**).

## 10. International Financial Reporting Standards

Purpose: to receive an update on the implications of the introduction of the International Financial Reporting Standards **(verbal update)**.

## 11. Review of complaints 2009/10

Purpose: to provide the committee with information and statistics about the complaints received during 2009/10 **(report attached)**.

## 12. Ombudsman's letter

Purpose: to consider a summary of information on complaints, to draw any lessons learned about the council's performance and complaint-handling arrangements and to seek assurances from officers on service improvements as a result of the letter **(letter and appendices attached)**.

## 13. Exclusion of the public

Purpose: to consider whether to exclude members of the press and public from the meeting for the following items of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- (i) they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Act, and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## 14. Ombudsman complaint

Purpose: to advise the committee of the findings of the Local Government Ombudsman following an investigation **(circulation of report is restricted)**.

## 15. Early retirements

Purpose: to decide whether to pay costs associated with an early retirement **(circulation of report is restricted)**.

MARGARET REED

Head of Legal and Democratic Services